

**CHILDREN AND FAMILIES COMMISSION
OF
PLACER COUNTY**

October 9, 2002 Meeting

Attendees (Commissioners & Staff):

Dr. Richard Burton	Commission Chair & Placer County Health Officer
Jill Harper	Commission Vice Chair & PCOE Administrator of Child Development Programs
Raymond Merz	Commissioner & Director of Placer County Health & Human Services
Tamara Lieberman	Commissioner & Tahoe Community Foundation.
Joe DePietro	Commissioner & Educational Representative
Harriet White	Commissioner & Board of Supervisors – District 3
Don Ferretti	CFC Coordinator & Health and Human Services Administration
Nancy Baggett	Health & Human Services – CFC Staff Systems Analyst
Edie Lang	Administrative Support to CFC

Commissioners & Staff Not in Attendance:

Dr. Sandra Naylor Goodwin	Commissioner & Director for the California Institute for Mental Health
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Public Attendees:

David Gray	Placer Institute, Consultant
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Call to Order

Chair, Dr. Richard Burton, called the Children and Families Commission meeting to order at 4:40 p.m.

I. Public Comment:

Persons may address the Commission on items not on this agenda. Please note that although the Commission is very interested in your concerns, the California Brown Act prohibits the Commission from taking any action **this meeting** on items not published on this agenda.

II. Approval of Minutes:

Jill Harper moved and Tamara Lieberman seconded the motion to approve the September 12 minutes. With no objections, the minutes were approved.

III. Commission Action Items:

In the future the Community Resource Committee (formerly the Operations Committee) will review the \$5,000.00 and under applications but there were three applications already under review before the committee was formed. Joe DePietro, David Gray, Nancy Baggett and Don Ferretti completed the review of the applications. The following are the committee's recommendations as presented by Don Ferretti.

Applicant: Bobbie Brown

Amount Requested: \$5,000

Purpose:

Research and recommend a music program specifically designed for the Autistic pre-school population served by the Placer County Office of Education Strategic Teaching by Educators and Parents (STEPS) program.

Recommendation:

This proposal is to conduct research and then use the research to apply for another grant to provide training and implement the program. The committee recommends that this not be funded as submitted and that the applicant develop an approach that is not pure research but involves providing music now to this population. A quick search on the Internet brought up at least 50 different programs for integrating music into activities for children with Autism.

Commission Discussion & Decision: The CRC will continue to work with Bobbie and come back with an approach that involves actively working with children and music now as opposed to the research aspect.

Applicant: Christine Winger – Sacramento Agency for Hearing

Amount Requested: \$5,000

Purpose:

To purchase equipment and provide training to HeadStart staff in Placer County to provide hearing screenings for infants and preschoolers. HeadStart is mandated to provide hearing screenings, but receives no “designated” funding for the screenings.

Recommendation:

The Sacramento based Agency for Hearing would purchase audiology equipment and train HeadStart staff to conduct hearing screenings but the equipment would be housed at their office in Sacramento. The committee liked this proposal but felt that it did not build capacity, as the HeadStart staff would still be dependent on the applicant to provide the equipment. The committee would like to recommend funding if the applicant will modify their approach to provide the training and leave the equipment at HeadStart so that staff can provide the screenings on their own time frame.

Commission Discussion & Decision: There were questions among the Commissioners as to whether there were other resources such as CHDP offering the same services. Don will get more information and determine why they don’t have other/better resources for the same services. This will go back to the Community Resource Committee for review.

Applicant: Vineyard Christian Fellowship/Shiloh Center

Amount Requested: \$5,000

Purpose:

To convene monthly one-stop workshops in a non-threatening environment to provide information about the Healthy Families Program and assist families to sign up immediately for the program or make an appointment to sign-up after they’ve had time to evaluate the program. Healthy Families is a low cost government funded health, dental and vision insurance program with premiums that range from \$4.00 to a maximum of \$27.00 per family.

Recommendation:

The committee recommends that this application receive funding, as this is a cost effective grass roots effort to enroll more people in the Healthy Families Program. The applicant will conduct extensive outreach and conduct an inventory of all other agencies that provide Healthy Families enrollment to facilitate “bridge building” between these organizations resulting in a Healthy Families Program network.

Commission Discussion & Decision: There were questions about how the Vineyard Christian Fellowship/Shiloh Center would outreach, how they will find the people, and if there might be a duplication of activities. Don pointed out that much of their budget--\$3,800--is for advertising. The question was also posed as to how they would limit the services to 0-5. It was suggested to take a look after 6 months and then assess the percentage of 0-5 being served and also how many partners are involved?

Jill Harper made a motion that the Vineyard Christian Fellowship/Shiloh Center application be approved and Tamara Lieberman seconded the motion. With no objections the motion was carried.

IV. Commissioner Reports:

- Status report from the CFC Community Resource Committee (formerly the Operations Committee)

Commissioner Lieberman reported that the committee had met and renamed itself the Community Resource Committee (The charter was included in the handouts for the meeting). They will be recruiting for members—the deadline for applications is November 1. Three applications have been received so far. The committee will review the applications and then make recommendations to the Commission. Don will meet with Sabrina Thompson, County Counsel, sometime before November 1 to discuss procedures for the committee. The committee will operate for six (6) months and report back to the Commission; there will most likely be updates before that six-month mark.

Tamara Lieberman attended a Learning Conversation at the FRC in Lake Tahoe. She communicated that the conversations were very interesting with regard to assessment and outcome screens; David Gray presented the data and Don facilitated the conversation during the session.

There was a discussion about how much the outcome process has improved. Don communicated that previously, the outcome results were pretty much gathering numeric data from the partners. With the addition of the Learning Conversation sessions, partners are contributing and exchanging feedback through verbal communication, adding a more beneficial dimension to the evaluation of the data. Now the focus will be on building sustainability. In looking at the raw data, it has been determined that people who complete the screens, directors, front-line workers, counselors, and key stakeholders benefit from being involved in analyzing data, and need to be involved as their input is invaluable. For instance, in determining which types of graphs should be used in order to come up with a presentation that can be given to a larger stakeholder group. Don communicated to the Commission that before the CFC meeting, Nancy, David, and he had been working with the Child Abuse Prevention Council in a Learning Conversation and indicated that there are many more sessions planned for the future.

Jill reported that the Resource and Referral Health and Safety Fair were very successful with several hundred families attending. Medi-Cal Healthy Families applications were passed out at the registration table and a large number of people registered. The winners of the raffle were: two (2) parents, two (2) providers, and (2) people who were there with other vendors.

Jill also reported that the first three (3) of their childcare providers have been visited by the N.A.F.C.C. for their accreditation. She is sure that at least one of them will pass the first time and the provider is from Auburn. It would be the first Placer County provider that is accredited. She invited everyone to visit the new PCOE facility located on the corner of Enterprise Drive and Nevada Street. On a person note, Jill announced that she would have hip surgery on November 20.

Ray attended a CAPC meeting today and their request to the California Endowment to fund the Colfax Area Resource Center passed the first major screening. If they get the funding, it will be \$650K for three (3) years. Sutter may want to partner with them and place a doctor at the center.

V. Coordinator Report: Commissioner terms

Don opened the discussion regarding recruitment of commissioner positions. He communicated that Joe DePietro has submitted a letter of resignation and the recruitment will begin for the position. There are also two (2) seats that will be expiring soon (Ray Merz and Dr. Burton). Ray Merz indicated that Louise Gilbert from CAPC might be interested in a commissioner's position. And Joe DePietro communicated that Camille Mavin, representing education, might be a good candidate for a commissioner's position. It was noted during the discussion, that the official route for recruitment should be followed, but recommendations of good candidates would be welcomed.

Update: Annual Report & Audit

Don presented the 1st draft of the Annual Report & Audit. He indicated that the report is complete and the audit will be done in time to meet the state's October 15 deadline. He asked for any input the Commission might have before the draft is put out for the public to view and would like input before the next meeting on Nov. 14th.

Outcome Faire

A portfolio with pictures and partner summaries from the September 21 Partner Network Outcome Faire was circulated for the Commissioners to peruse. The contents will soon be available to the public on CFC's website.

Evaluator Report

Don reminded the Commission about the report (Evaluation Report for the Children and Families Commission of Placer County, FY 2001/2002) that David Gray, our evaluation consultant, completed and presented to the Commission for their review. Don asked for feedback from the Commissioners and indicated an e-file copy of the report would be sent to them.

Loans

Don provided information on the CFI's past policy of making loans. If the CFC would like to pursue this further we will need to revisit a partnership with the Sierra Economic Development District or similar organization to prepare loan documents. Discussions ensued and since only the \$5K and under applications are currently being accepted, there is no need to consider loans at this time.

Sandra Naylor-Goodwin will coordinate a web presentation at the November 14 meeting. Don will make arrangements.

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The Children and Families Commission of Placer County meeting was adjourned at 5:25 p.m.